

### ***POST-SECONDARY ENROLLMENT OPTIONS***

This policy establishes the requirements for student enrollment in post-secondary courses taken before high school graduation.

#### **ELIGIBLE INSTITUTIONS**

Students may take courses at eligible post-secondary institutions within Maine, which include but not limited to the University of Maine System and Maine Maritime Academy.

#### **STUDENT ELIGIBILITY REQUIREMENTS**

A student may take unlimited courses per academic year. A student must meet the following criteria prior to enrolling in a post-secondary course:

- A. Have a minimum of a B average [or 3.0] in the student's courses overall; freshmen and sophomores will need a letter of reference from the building administrator.
- B. Meet the course admission standard of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- D. Obtain approval from the Principal and Guidance Counselor.
- E. Freshmen and Sophomores:
  - 1. Would not earn high school credit.
  - 2. Time for this class would not be given during school hours.
  - 3. Would have a regular core class schedule.

A student enrolled in grade 11 or 12 who does not have a B average or 3.0 in their courses overall is eligible to take a post-secondary course provided that the student:

- A. Has been assessed and received a recommendation to take the course from the school administration and has been approved for participation in the course by an eligible institution.

#### **AWARDING OF CREDITS**

The eligible institution shall grant full credit to any student who successfully completes a course. High school graduation credit for a course taken under this policy shall be awarded as follows:

- A. The course must meet for a minimum of one semester. If shorter than a semester then weight accordingly.
- B. The course must meet any applicable Learning Results standards.
- C. The student must earn a passing grade of at least a C in the course.
- D. Attendance must satisfy the instructor's requirements.

**The school shall not be responsible for payment.**

**SCHOOL UNIT REPORTING REQUIREMENTS**

The Superintendent shall make parents/guardians and students aware of post-secondary enrollment options through handbooks or other appropriate means.

Legal Reference: 20-A MRSA 4771 et seq.

Chapter 127 (Maine Department of Education Rules)

DATE ADOPTED: JULY 1, 2003

REVISED: November 13, 2024; February 12, 2025