

## **STANDING POLICY REVIEW COMMITTEE**

### **Purpose**

The purpose of this policy is to establish a standing Policy Review Committee responsible for the regular review, evaluation and recommendation of school policies to ensure they remain current, effective, and aligned with district goals, legal requirements, and the needs of the school community.

### **Establishment**

The Jonesport-Beals High School shall maintain a standing Policy Review Committee that operates on an annual basis. The committee will convene each school year to review existing policies and recommend revisions, additions, or deletions as necessary.

### **Membership**

1. The Policy Review Committee shall be composed of a diverse group of stakeholders, which may include:
  - School Board members
  - School administrators
  - Superintendent of Schools
2. **Annual Appointment**
  - Committee members shall be appointed at the beginning of each school year by the Board
  - Membership shall rotate annually to encourage Board participation and fresh perspectives.
3. The Principal (or designee) shall serve as chairperson of the committee.

### **Responsibilities**

This Policy Review Committee shall:

- Review existing school policies on a scheduled or as-needed basis
- Ensure policies comply with current local, state, and federal laws and regulations
- Recommended updates, revisions, or new policies to the administration and/or School Board
- Consider input from staff, students, and community members when reviewing policies
- Maintain records of meetings and recommendations.

### **Meetings**

- The Committee shall meet at least once a month, or more frequently as needed.

- Meeting dates and agendas shall be determined by the chairperson.

**Reporting**

- The committee shall submit written recommendations to the Board.
- Final approval of policies rests with the Board.

DATE ADOPTED: JUNE 16, 2026