

RULES FOR THE USE OF THE SCHOOL FACILITIES

1. Thumbtacks, staples, nails, etc., are not to be used in decorating the gym.
2. The use of tobacco products is not permitted in the building.
3. Alcoholic beverages are not to be used in the building or on the school grounds at any time.
4. When the facility is used under a contract, it is the responsibility of the person who signs the contract to leave the facility clean or pay for janitorial services as specified in the contract.
5. The person in charge (renter) will be held responsible for seeing that all garbage is removed, all toilets are flushed, all lights, showers, heat, etc., are turned off and all doors to the building are locked before leaving the premises.
6. The building key is to be given back to the Principal immediately following the use of the facility.
7. No food or drink is allowed in the gymnasium except for special occasions such as a banquet or other similar activities.
8. When JES kitchen facilities are to be used, a regularly employed cook or substitute cook must be present. Any deviation will be at the discretion of the Principal, in consultation with the Superintendent.
9. When BES kitchen facilities are to be used, arrangements are to be made in advance with the Principal.

DATE ADOPTED: July 1, 2003