

**PUBLIC CONCERNS AND COMPLAINTS**

Complaints and grievances shall be handled and resolved, whenever possible, as close to their origin as possible.

Although no member of the community shall be denied the right to petition the Board for redress of a grievance, the complaints shall be referred back through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations only.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board

Any complaint about school personnel will be investigated by the administration before consideration and action by the Board.

DATE ADOPTED: July 1, 2003