

**LEAVE FOR SUPPORT STAFF EMPLOYEES**

This policy applies to regular support staff employees and does not apply to temporary or substitute staff. **Leave time requires approval of the building principal/superintendent.**

**BEREAVEMENT LEAVE:**

**Five days at any one time in the event of death or serious illness (serious illness means an accident, disease or condition that poses imminent danger of death or requires hospitalization).**

**DATE ADOPTED: July 1, 2003**