

**JONESPORT SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
November 01, 2017

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at the Superintendent of Schools Office on Wednesday, November 01, 2017 with members present as follows: Clifford Norton, III, Julie Farris and Ernest Kelley, Jr. Also present were Principal Melissa Tenney, Superintendent of Schools Denis Howard and Nancy Beal.

The meeting was called to order at (5:35) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of the Minutes of September 05, 2017

The School Committee voted (3-0) to approve the minutes of September 05, 2017 as presented.

3. Coaches

The Superintendent recommended Elliott Peabody for the position of 2017-2018 pee-wee girls' basketball coach; Danie Alley for the position of 2017-2018 grades 6-8 girls' basketball coach; Marni Crowley for the position of 2017-2018 cheering coach.

The School Committee voted (3-0) to accept the recommendation.

4. Teacher Reassignment

The Superintendent informed the School Committee that with the shift of duties in grades 6-8. He recommends the reassignment of Marla Bagley to 69% technology instruction and 31% health/geography teacher. He also recommended the reassignment of duties for Debra Carver – 11% History teacher and 89% math teacher; duties for Marcia McDavid – 11% History teacher and 89% ELA teacher.

The School Committee voted (3-0) to approve the transfer of assignment.

5. JES Web Page Design

The Superintendent presented the proposal from Barnstormer for a website development site plan for the JES site to keep it more in line with the central office page and the high school page. He informed them that there were funds available for this project.

The School Committee voted (3-0) to approve the proposal.

6. Policies

The Superintendent presented policies IJOC – School Volunteers; DGD – Credit Cards; JICK – Bullying; JICK-R – Bullying Administrative Procedure; JICK-E1 – Bullying Reporting Form; JICK-E2 – Bullying Investigation Form; JICK-E3 – Documentation of Disciplinary and Remedial Actions Taken; JICK-E4 - Bullying, Investigation and Intervention/Resolution Process for review.

7. Comprehensive Emergency Management Plan(No Action)

8. Personnel Issue(Taken Out of Order)

The School Committee voted (3-0) to enter executive session at 6:13 p.m. pursuant to 20A-M.R.S.A. §405 §§6-E to discuss a personnel issue.

The School Committee returned to regular session at 6:53 p.m.

9. Principal Report(See Attached)(Taken Out of Order)

10. Superintendent Report(Taken Out of Order)

The Superintendent updated the School Committee on the roof work. There was discussion on the previous contractor and when the new work would begin. He explained that he met with the PTO and has decided to treat the organization as a separate entity with their own tax exempt number. They will have items mailed to a non-school address; he also reported on boiler inefficiencies; Moosabec CSD's new bus will be delivered tomorrow and thanked the Town for approving the funds at a low interest rate.

11. Miscellaneous(Taken Out of Order)

A discussion was held regarding the use of cell phones and administrative regulations regarding the issue.

12. Adjournment

The School Committee adjourned at (6:53) p.m.

Respectfully submitted

Denis L. Howard
Superintendent of Schools