

**JONESPORT SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
May 03, 2017

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at the Superintendent of Schools Office on Wednesday, May 03, 2017 with members present as follows: Julie Farris and Clifford Norton, III. Also present were Principal Debra Lay and Superintendent of Schools Beth Anne Lorigan.

Members of the public: Ruth Fenton, Jane McMichen and Norma Jean Senechal

The meeting was called to order at (6:35) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of the Minutes of April 05, 2017

Principal Lay said that there was an incorrect information in the minutes about the date of the Curriculum fair and spring concert which is scheduled on May 23rd and not May 30 (as stated in the draft minutes). She said that there were incorrect special education numbers under the budget discussion. Superintendent Lorigan explained that we did not discuss this information at the last meeting and that minutes are the record of what was discussed at the meeting. She suggested that Principal Lay talk about Pre-K registration when she gives her report.

The School Committee voted (3-0) to approve the minutes with the correction of the curriculum fair date from May 30 to the correct date of May 23.

3. Volunteer Baseball Coach

The Superintendent recommended Angela Robinson for the position of 2016-2017 volunteer assistant baseball coach.

The School Committee voted (3-0) to approve the superintendent's recommendation.

4. Policy Approval

Superintendent Lorigan presented policies: DGD – Credit Cards; JICK – Bullying; JICK-R – Bullying-Administrative Procedure; JICK-E1 – Jonesport School Department Bullying Report Form; JICK-E2 – Jonesport School Department Bullying Investigation Form; JICK-E3 – Documentation of Disciplinary and Remedial Actions Taken; JICK-E4 Jonesport School Department Bullying Reporting, Investigation and Intervention/Resolution Process for approval.

Principal Lay had concerns about the bullying policies. She explained why she feels that the policies need changes/corrections. Superintendent Lorigan said that she will meet with school administrators to review Principal Lay's concerns. She will contact 3 members of the Moosabec CSD School Committee to review this policy. The policy will come back to the Board for approval next month.

The School Committee voted (3-0) to table the policies listed above.

5. 8th Grade Class Trip

Principal Lay presented the itinerary for the 8th grade class trip. Principal Lay shared the itinerary for the eighth grade class trip. Principal Lay is unable to chaperone the trip.

The School Committee voted (3-0) to approve the itinerary as presented.

6. Annual Budget Meeting

The School Committee voted (3-0) to set the annual school budget meeting for May 24, 2017 at 6:00 p.m. in the Jonesport Elementary School gymnasium.

The School Committee voted (3-0) to approve the date for the school budget meeting.

7. School Calendar Adjustments for 2016-2017

The Superintendent informed the School Committee that JES had exceeded the snow day allowance built into the current district calendar by one day. She recommended the make up day be held on Saturday, June 3, 2017.

The School Committee voted (3-0) to accept the revised calendar for 2016-2017.

8. 2017-2018 School Calendar

The Superintendent presented a proposed school calendar for 2017-2018.

The School Committee voted (3-0) to approve the 2017-2018 calendar as presented.

9. Meal Prices

The School Committee voted (3-0) to set the prices for lunch and breakfast for the 2017-2018 school year as follows:

	Lunch	Breakfast
Full Student Price	\$3.00	\$1.00
Reduced	\$.40	\$0.00
Milk	\$.30	\$.30
Adult	\$6.51	\$2.00

10. After School Snack Contract

The School Committee voted (3-0) to enter into a food service contract with Beals School Department for the purchase of after school snacks at the Department of Education reimbursable rate for the 2017-2018 school year.

11. Lunch Contract/Moosabec CSD

The School Committee voted (3-0) to enter into a food service contract with Moosabec Community School District for the purchase of lunches at \$6.50 per meal for the 2017-2018 school year.

12. Principal Report

Principal Lay shared that all of the students gave Lisa Graham gifts for administrative appreciation day. Principal lay is completing her evaluations for this year. She is completing her summative evaluations. There are eight applicants for the third grade position, interviews will be scheduled soon.

She talked about the Algebra class for eight grade students. There will be a summer reading program and the PTO is involved in supporting the students with a book for the summer. She shared some thank you notes. Elliot Peabody has raised money for the basketball backboards. Mrs. Johnson donated books to the library.

There are eleven students registered for pre-Kindergarten.

13. Superintendent Report

Superintendent Lorigan submitted her report as written.

14. Miscellaneous

Jane McMichen, who has served as the technology coordinator, talked about the website maintenance. She said that she had served as the district technology coordinator and she would like the Board to know what she thinks the position consists of. She explained about the online technology needs for testing. She said that the position safeguards access. She talked about how this works with the Maine DOE. There is no backup for critical data. She provided the Board with a summary of her work. She said that the technology coordinator position should be considered a district position. She said that the salary should not be able to be altered without school board involvement.

15. Adjournment

The School Committee adjourned at 7:50 p.m.

Respectfully submitted

Beth Anne Lorigan
Superintendent of Schools