

**JONESPORT SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
December 2, 2020

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at Jonesport-Beals High School on Wednesday, December 2, 2020 with members present as follows: Julie Farris, Ernest Kelley Jr. and Suzen Polk-Hoffses. Also present was Superintendent of Schools Lewis Collins and Principal Melissa Tenney (On Zoom).

The meeting was called to order at 5:00 p.m. and was followed by the pledge

1. Approval of the Minutes of October 7, 2020

The School Committee voted (3-0) to approve the minutes of October 7, 2020.

2. Special Education Teacher Job Description:

The School Committee voted (3-0) to approve the Special Education teacher job description as presented

3. School Building Facility Assessment:

Motion made and seconded:

*“Having followed the process of advertising and interviewing qualified organizations as outlined in Maine Statute 15915, pursuant to Maine State Law 20-A M.R.S.A., the Board of Jonesport Elementary hereby authorizes the Superintendent to enter into a non-binding letter-of-intent with Mechanical Services for the purposes of obtaining a cost savings and investment proposal from Mechanical Services. Specifically, the Board understands that a Board Workshop will be held in December to review the project savings and investment options and will vote shortly thereafter on a set of infrastructure projects that best fit the financial and educational needs of Jonesport Elementary”.*

The Board voted (3-0) to approve the motion.

4. Principals Report:

Principal Tenney shared with the Board how the re-opening of school went following the move to remote learning due to COVID cases. She stated that about 80% of students have returned to in-classroom instruction with others being able to access Google Classroom for assignments and/or work packets for younger students.

5. Other: Ed Tech Position:

Motion and Second to hire a temporary, part-time, 5.5 hours day Ed Tech I position effective with the start of school in January though the end of the school year in June. Mr. Collins stated that this position had been funded through federal COVID funds that will end on December 30<sup>th</sup> and that Principal Tenney has requested that it continue, as is, through the rest of the school year given the absence of the special education teachers.

The School Committee voted (3-0) to approve Principal Tenney's request.

6. Adjournment:

The School Committee adjourned at 6:49pm

Respectfully submitted

Lewis Collins  
Superintendent of Schools

srb