

**JONESPORT SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
April 02, 2015

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at the Superintendent of Schools Office on Thursday, April 02, 2015 with members present as follows: Julie Farris and Clifford Norton, III. Also present were Principal Debra Lay and Superintendent of Schools William Shuttleworth.

The meeting was called to order at (5:33) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of the Minutes of March 05, 2015

The School Committee voted (2-0) to approve the minutes of March 05, 2015 with the correction to the date from 2054 to 2015.

3. Election of Officers

A. Chairman

A nomination and second was made for Clifford Norton, III to serve as chairperson.

The School Committee voted (2-0) that nominations cease.

The School Committee voted (2-0) that Clifford Norton, III serve as chairperson.

B. Vice-Chairman

A nomination and second was made for Julie Farris to serve as vice-chairperson.

The School Committee voted (2-0) that nominations cease.

The School Committee voted (2-0) that Julie Farris serve as vice-chairperson.

4. Continued Employment of Hourly Support Staff

The Superintendent informed the School Committee that the following support staff would be re-hired and given wage agreements at a later date.

Crystal Emerson – Custodian; Lisa Graham - Administrative Assistant; Andrea Hartford - Special Ed Tech III; Myra Berry – Special Ed Tech III; Rebecca Alley - Special Ed Tech III; Sylvina Alley - Title 1A Ed Tech III(pending federal funding); Cindy Mawson - Custodian/Bus Driver; Nancy Alley - Food Service Manager II; Trisha Alley - Assistant Cook.

5. Director of Special Education Contract

The Superintendent recommended Steve Peer as part-time director of special education for the 2015-2016 year with an annual salary to be determined at a later date. The cost sharing for the position to remain at Moosabec – 15%; Jonesport – 50%; Beals – 35%.

The School Committee voted (2-0) to accept the recommendation of the Superintendent.

6. Milk Bid

The School Committee reviewed the milk bid submitted by Oakhurst Dairy.

The School Committee voted (2-0) to accept the bid from Oakhurst Dairy.

7. Policy Review

Mr. Shuttleworth presented the School Committee with revised policy JKAA – Use of Physical Restraint and Seclusion for approval.

The School Committee voted (2-0) to approve the policy as presented.

8. Coaches

Debra reported that we did not have sufficient applicants and that the softball and baseball coaching vacancy was re-advertised.

9. 2015-2016 Athletic Coordinator

Mr. Shuttleworth recommended Patrick Kelley and Misty Kelley for the shared position of 2015-2016 athletic coordinator with the stipend for the position being evenly divided between the two.

The School Committee voted (2-0) to accept the recommendation.

10. 2015-2016 Facility Chair

Mr. Shuttleworth recommended Debra Carver and Erin Peabody for the shared position of 2015-2016 facility chair with the stipend for the position being evenly divided between the two.

The School Committee voted (2-0) to accept the recommendation.

11. Make-up Days for Snow Days

The School Committee voted (2-0) to approve Saturday, May 2nd and Saturday, June 6th as student days to make-up snow days missed.

12. Leave Request

A letter was read from Cindy Mawson requesting medical leave from March 16, 2015 through April 13, 2015 with 7 days of the leave being unpaid.

The School Committee voted (2-0) to approve the request under the current policies and procedures in place.

13. Budget Work Session

Mr. Shuttleworth reviewed a draft budget and answered questions. He indicated that he will be recommending a new concept, a capital improvement account, which can accumulate over the years and be used for emergencies that could come up over the years.

14. Principal Report(See Attached)

15. Superintendent Report(See Attached)

In addition Mr. Shuttleworth spoke about the need to come up with a way to meet school health nursing for next year.

16. Miscellaneous(No Items)

17. Adjournment

The School Committee adjourned at (6:31) p.m.

Respectfully submitted

William C. Shuttleworth
Superintendent of Schools