

**MOOSABEC COMMUNITY SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
January 17, 2024

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD School Committee was held at Jonesport-Beals High School on January 17, 2024, with members present as follows: Mariner Bunker, Adam Merchant, Morgan Monroe, Renee Chandler, Nick Faulkingham and Marie Johnson. Also present were members of the senior class, Corrie Hunkler, Principal Joseph Swain and Superintendent of Schools Lewis Collins.

1. Call to Order and Pledge

The Chair called the meeting to order at 5:00 p.m.

2. Approval of the Minutes of November 29, 2023, and December 13, 2023

The School Committee voted (6-0-0) to approve the minutes of November 29, 2023, and December 13, 2023.

3. Public Comment

None.

4. Healthy Acadia Presentation

Corrie Hunkler and three students spoke regarding the Extended Opportunities Program.

5. Senior Class Trip

Three students presented plans for this year's senior class trip.

The School Committee voted (6-0-0) to approve this year's senior class trip as presented.

6. Crisis Plan

Principal Swain presented the Crisis Plan for 2023-2024.

The School Committee voted (6-0-0) to approve the Crisis Plan as presented.

7. Second Reading of Policy GBN – Family Medical Leave Act

The School Committee accepted policy GBN – Family Medical Leave Act as presented.

8. Second Reading of Policy DJ – Bidding/Purchasing Requirements and DJ-R – Administrative Procedure: Federal Procurement Manual for Maine School Units

The School Committee accepted policy DJ – Bidding/Purchasing Requirements and DJ-R – Administrative Procedure: Federal Procurement Manual for Maine School Units as presented.

9. Stipend Proposal for Math/English Teachers

The Superintendent recommended a stipend of \$3,500 each be paid to Randy Hunter and Rebecca Coffin for assuming duties of the math/English teacher that left after December break.

The School Committee voted (6-0-0) to approve the stipends.

10. Principal Hiring Committee

Morgan Monroe, Renee Chandler and Mariner Bunker will serve on the principal hiring committee. Mr. Swain will reach out to staff to form the rest of the committee.

11. Principal's Report

See attached.

12. Miscellaneous

The School Committee voted (6-0-0) to accept the 2022-2023 audit as presented.

13. Adjournment

The School Committee adjourned at 6:00 p.m.

Respectfully submitted,

Lewis Collins  
Superintendent of Schools