

**MOOSABEC COMMUNITY SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
February 28, 2019

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD School Committee was held at Jonesport-Beals High School on February 28, 2019 with members present as follows: Julie Farris, Ernest Kelley Jr., Clifford Norton III, Mariner Bunker, Frank Alley, Debbie Kelley, Wilma Jones (5:45 p.m.) and Loren Faulkingham. Also present were Lisa Marin, Terri Jenkins-Suggs, Marla Bagley, Jessica Kittrell, Principal Michael Kelley and Superintendent of Schools Denis Howard.

Ernest Kelley Jr. called the meeting to order at 5:40 p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of Minutes of January 9, 2019

The School Committee voted (7-0-0) to approve the minutes of January 9, 2019.

3. Continuing Contract Teachers – Recommendation for Continued Employment

A letter was read from Lisa Marin resigning from her position as part-time art teacher effective at the end of this school year.

The School Committee voted (8-0-0) to accept the resignation with regret.

The Superintendent recommended the continued employment of the following teachers for the 2019-2020 year: Anthony Beal Jr. – Social Sciences; Daniel Campbell – Physical Education (Part-time 42%); Linda Church – Business (Part-time 4/7ths); Randel Grant – Alternative Education; Pamela Smith – Family and Consumer Science; Allison Willard – Mathematics; Terri Jenkins-Suggs – English; Kathryn Beal – Special Education.

The School Committee voted (8-0-0) to accept the recommendation.

4. Teacher Nominations – Continuing Contract/Third Year Probationary

The Superintendent nominated Diane Parker for a third year probationary contract as part-time (50%) Foreign Language teacher for the 2019-2020 year.

The School Committee voted (8-0-0) to approve the nomination.

The Superintendent nominated Randy Hunter for a second year probationary contract as full-time math teacher for the 2019-2020 year.

The School Committee voted (8-0-0) to approve the nomination.

4. Teacher Nominations – Continuing/Third Year Probationary

The Superintendent nominated Wyatt Ray for a second year probationary contract as full-time science teacher for the 2019-2020 year.

The School Committee voted (8-0-0) to approve the nomination.

5. Director of Special Education Contract for 2019-2020

The Superintendent recommended Steve Peer as part-time director of special education for the 2019-2020 year with a prorated total annual salary to be determined at a later date. The Superintendent further recommended cost sharing for the position to be determined by the previous year's actual special education enrollment per school with next year's percentages as follows: Moosabec – 39%; Jonesport – 36%; Beals – 25%.

The School Committee voted (8-0-0) to approve the recommendation.

6. 2019-2020 Hourly Support Staff – Recommendation for Continued Employment

The Superintendent recommended the continued employment of the following hourly support staff for the 2019-2020 year:

Donna Alley – Guidance Secretary (25 hours per week for 43 weeks);
Susan Alley – Custodian (40 hours per week for 52 weeks) and Bus Driver as needed;
Arthur Brown – Custodian (20 hours per week for 52 weeks);
Barbara Cirone – Secretary to the Principal (40 hours per week for 43 weeks);
Cindy Mawson – Bus Driver (15 hours per week while school is in session).

The School Committee voted (8-0-0) to accept the recommendation.

7. Policy Review

A. CB-R – Superintendent of Schools Job Description

The School Committee reviewed policy CB-R – Superintendent of Schools Job Description.

The School Committee voted (8-0-0) to approve policy CB-R – Superintendent of Schools Job Description.

B. Job Description - Support Staff Secretary

The School Committee reviewed policy GDL-Secretary – Support Staff/Secretary Job Description.

The School Committee voted (8-0-0) to approve policy GDL-Secretary – Support Staff/Secretary Job Description.

8. Principal's Report

The Principal reported that students and teachers are doing well.

9. Superintendent's Report

No report.

10. Miscellaneous

A. CTE Collaborative

The Superintendent informed the School Committee that they would need to vote on a preferred location for the center.

The School Committee voted (8-0-0) in favor of the Columbia location for the proposed CTE Down East Collaborative.

B. Building Project

The Chairman asked to advertise for the new building project this month.

The School Committee voted (8-0-0) to have the Superintendent advertise for the new building project.

11. Adjournment

The School Committee adjourned at 6:33 p.m.

Respectfully submitted,

Denis Howard
Superintendent of Schools