

**MOOSABEC COMMUNITY SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
December 8, 2016

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD School Committee was held at Jonesport-Beals High School on December 8, 2016 with members present as follows: Julie Farris, Ernest Kelley Jr., Clifford Norton III, Debbie Kelley, Calvin Beal and Loren Faulkingham. Also present were Principal Michael Kelley and Superintendent of Schools William Shuttleworth.

Ernest Kelley Jr. called the meeting to order at 6:13 p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of Minutes of November 10, 2016

The School Committee voted (6-0-0) to approve the minutes of November 10, 2016.

3. JMG Presentation

Mr. Shuttleworth informed the School Committee that Ellic Mottram was required to attend a JMG training and unable to attend the Board meeting. He will make a presentation next month.

4. Principal's Evaluation

The School Committee voted (6-0-0) to enter executive session at 6:18 p.m. to discuss the principal's evaluation.

The School Committee returned to regular session at 6:50 p.m.

The School Committee voted (5-1-0) to accept a three year contract proposal presented by Michael Kelley to include the following:

Year 2017-2018 – Salary of \$67,000; \$450 per month to cover health insurance expenses;
Year 2018-2019 – Salary of \$70,000; \$470 per month to cover health insurance expenses;
Year 2019-2020 – Salary of \$70,000; \$470 per month to cover health insurance expenses;
Two hundred (200) work days per year or until work is completed; Twelve (12) sick days per year accumulating if unused; \$1,200 per year per year for travel/conventions; payment for one administrative course per year; Three (3) personal days per year accumulating to five (5) if not used and any days over five (5) will be converted to sick days; seven (7) vacation days, use or lose them.

5. Concept Approval to Build a Garage

It was the consensus of the School Committee to have administration pursue the building of a garage. Mr. Kelley will present a draft drawing with proposed costs at next month's meeting.

6. Discussion of Adding a CNA Class

Mr. Kelley indicated that 11 students have expressed keen interest in attending a CNA program. Mr. Kelley reported that he will present a financial picture for the project by next month's meeting.

7. Principal's Report

Mr. Kelley reported that the staff is continuing to work on Empower, basketball season is in full swing and the Christmas concert is on December 20th.

8. Superintendent's Report

See attached.

9. Miscellaneous

The question was raised whether or not we have secured permission from the landowner who claims to own it. The Principal will investigate this.

10. Adjournment

The School Committee adjourned at 7:15 p.m.

Respectfully submitted,

William Shuttleworth
Superintendent of Schools