

**MOOSABEC CSD AND SCHOOL UNION NO. 103
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
October 16, 2018

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Superintendent of Schools Office on October 16, 2018 with members present as follows: Ernest Kelley Jr., Julie Farris, Clifford Norton III, Debbie Kelley, Calvin Beal, Wilma Jones and Loren Faulkingham. Also present was Superintendent of Schools Denis Howard.

Julie Farris called the meeting to order at 3:00 p.m.

The meeting was opened with the Pledge of Allegiance.

1. Approval of Minutes of September 19, 2018

The Joint School Committee voted (1,486-0-0) to approve the minutes of September 19, 2018 with a change to the adjournment time of 6:50 p.m.

2. Central Office Reorganization

The Chairperson spoke stating that for the last three months, the Central Office has been functioning with one Secretary/Bookkeeper. To be fiscally responsible, she suggested that it was time to look at the reorganization of staffing. The elimination of one secretary/bookkeeper position and the creation of a new hourly Secretary I position would be a significant cost savings. The realized cost savings could then be shifted to increase the superintendency to a three day per week position.

The Joint School Committee voted (1,486-0-0) to enter executive session at 3:15 p.m. pursuant to 20-A M.R.S.A. §405 §§6-A.

The Joint School Committee returned to regular session at 3:49 p.m.

The Joint School Committee voted (1,486-0-0) to reorganize the central office staff to eliminate the secretary/bookkeeper position held by Terri Crowley, effectively immediately.

The Joint School Committee voted (1,486-0-0) to create and advertise for a Secretary I position to handle the clerical duties on an hourly basis.

The Joint School Committee voted (1,486-0-0) to create a three day per week superintendent's position, effective July 1, 2019.

3. Miscellaneous

No items.

4. Adjournment

The Joint School Committee adjourned at 3:51 p.m.

Respectfully submitted,

Denis Howard
Superintendent of Schools

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