

**MOOSABEC CSD AND SCHOOL UNION NO. 103
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
March 4, 2020

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING. A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School on March 4, 2020 with members present as follows: Ernest Kelley Jr., Julie Farris, Suzen Polk-Hoffses, Mariner Bunker, Velton Alley Jr. and Calvin Beal. Also present was Superintendent of Schools Lewis Collins.

Julie Farris opened the meeting at 5:03 p.m. with the Pledge of Allegiance.

1. Approval of Minutes of January 8, 2020

The Joint School Committee voted (1,436-0-0) to approve the minutes of January 8, 2020.

2. Job Description – Superintendent’s Secretary

The Joint School Committee voted (1,436-0-0) to approve the Superintendent’s Secretary Job Description as presented.

3. Central Office Secretary

The Superintendent recommended an annual salary of \$52,000 for the central office secretary for the 2020-2021 year.

The Joint School Committee voted (1,436-0-0) to approve the recommendation.

4. 2020-2021 Central Office Budget

The Joint School Committee voted (1,436-0-0) to approve a total central office budget for 20202021 in the amount of \$203,483.18.

5. Adjournment

The Joint School Committee adjourned at 6:13 p.m.

Respectfully submitted,

Lewis Collins
Superintendent of Schools

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