

**MOOSABEC COMMUNITY SCHOOL DISTRICT  
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
January 13, 2021

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School on January 13, 2021 with members present as follows: Ernest Kelley Jr., Julie Farris, Suzen Polk-Hoffses, Mariner Bunker, Calvin Beal, and Velton Alley Jr. Also present was Superintendent of Schools Lewis Collins.

CALL TO ORDER AND PLEDGE: Chair Farris called the meeting to order at 5:23 pm

1. Approval of Minutes of November 10, 2020

The Joint School Committee voted (6-0) to approve the minutes of November 10, 2020.

2. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

A motion was made and seconded to have Julie Farris serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (6-0) that nominations cease.

The Joint School Committee voted (6-0) that Julie Farris serve as Chairman.

A motion was made and seconded to have Debbie Kelley serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (6-0) that nominations cease.

The Joint School Committee voted (6-0) that Debbie Kelley serve as Secretary.

3. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

Motion made and seconded to table this agenda item. Tabled by a vote of (6-0).

4. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (6-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent and on as needed basis.

5. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (6-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

6. The Joint School Committee shall ratify the employment of office personnel.

The Joint School Committee voted (6-0) in favor of ratifying employment of April Carver and Shanna Blackwood

7. The Joint School Committee shall elect the Superintendent by majority vote.

The Joint School Committee elected Lewis Collins by a vote of (6-0) to serve as superintendent for the period July 1, 2021- June 30, 2022.

8. The Joint School Committee shall fix the Superintendent's salary.

The Joint School Committee voted (6-0) to set Superintendent's salary at \$77,625

9. The Joint School Committee shall adopt a budget for the operation of the office of Superintendent of Schools including office assistants, supplies, utilities and other office expenses.

The Joint School Committee voted (6-0) to adopt a central office budget in the amount of \$205,314.75

10. Executive Session to discuss a personnel matter and to discuss labor contract negotiations.

The Joint School Committee voted (6-0) to enter Executive Session.

Chair Farris declared the Board out of Executive session at 6:19 pm

11. The Joint School Committee selected Calvin Beal, Julie Farris and Ernest Kelley Jr. as members of the negotiating team for the Teacher's Agreement. Velton Alley will serve as the alternate.

13. Adjournment

The Joint School Committee voted (6-0) to adjourn at 6:23

Respectfully Submitted,

Lewis Collins  
Superintendent of Schools

