

**MOOSABEC CSD AND SCHOOL UNION NO. 103  
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
December 20, 2012

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School Family and Consumer Science Room on December 20 2012, with members present as follows: Ernest Kelley Jr., Julie Farris, Clifford Norton III, Bethanie Beal, Debbie Kelley, Tamie White, Calvin Beal and Wilma Jones. Also present was Superintendent of Schools Denis Howard.

Julie Farris called the meeting to order at 7:33 p.m.

1. Approval of Minutes of November 15, 2012

The Joint School Committee voted (1,813-0-0) to approve the minutes of November 15, 2012.

2. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

A. Chairman

A motion was made and seconded to have Julie Farris serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,813-0-0) that nominations cease.

The Joint School Committee voted (1,813-0-0) that Julie Farris serve as Chairman.

B. Secretary

A motion was made and seconded to have Debbie Kelley serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,813-0-0) that nominations cease.

The Joint School Committee voted (1,813-0-0) that Debbie Kelley serve as Secretary.

3. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

It was voted (8-0-0) to adopt and use the following four factors for cost sharing: (a) enrollment, (b) teachers, (c) state educational subsidy and (d) state valuation. Cost sharing percentages to be used for the 2013-2014 school year are as follows:

Beals	19.7449%
Jonesport	40.7946%
Moosabec CSD	39.4605%

4. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (1,813-0-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent.

5. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (1,813-0-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

6. The Joint School Committee shall ratify the employment of office personnel.

The Superintendent reported that he would be continuing to employ April Carver and Terri Crowley as Secretary/Bookkeepers.

The Joint School Committee voted (1,813-0-0) to ratify the employment of April Carver and Terri Crowley as Secretary/Bookkeepers for the 2013-2014 year.

7. The Joint School Committee shall elect the Superintendent by majority vote.

The Joint School Committee voted (1,813-0-0) to advertise for a part-time superintendent for the 2013-2014 year.

8. The Joint School Committee shall fix the Superintendent's salary.

The Joint School Committee voted (1,813-0-0) to take no action.

9. Miscellaneous

The Joint School Committee voted (1,813-0-0) to enter executive session at 8:05 p.m. to discuss teacher negotiations pursuant to 20-A M.R.S.A. §405 §§6-D.

The School Committee returned to regular session at 8:20 p.m.

**NOTE: There was discussion concerning a Moosabec CSD issue that will be placed on the next Moosabec School Committee agenda.**

10. Adjournment

The Joint School Committee adjourned at 8:30 p.m.

Respectfully submitted,

Denis L. Howard  
Superintendent of Schools