

**MOOSABEC CSD AND SCHOOL UNION NO. 103  
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
December 14, 2022

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School on December 14, 2022 with members present as follows: Julie Farris, Colon Alley, Mariner Bunker, Rebecca Stanwood and Clifford Norton III. Also present was Superintendent of Schools Lewis Collins.

Julie Farris called the meeting to order at 5:00 p.m.

1. Approval of Minutes of December 8, 2021 and May 31, 2022

The Joint School Committee voted (1,058-0-0) to approve the minutes of December 8, 2021 and May 31, 2022.

2. Executive Session to Discuss Superintendent's Evaluation

The Joint School Committee voted (1,058-0-0) to enter executive session at 5:03 p.m. to discuss personnel.

The Joint School Committee returned to regular session at 5:45 p.m.

3. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

- A. Chairman

A motion was made and seconded to have Julie Farris serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,058-0-0) that nominations cease.

The Joint School Committee voted (1,058-0-0) that Julie Farris serve as Chairman.

- B. Secretary

A motion was made and seconded to have Clifford Norton III serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,058-0-0) that nominations cease.

The Joint School Committee voted (1,058-0-0) that Clifford Norton III serve as Secretary.

4. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

The Joint School Committee voted (1,058-0-0) to approve a cost sharing of one-third Beals, one-third Jonesport and one-third Moosabec.

5. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (1,058-0-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent and on as needed basis.

6. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (1,058-0-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

7. The Joint School Committee shall ratify the employment of office personnel.

The Joint School Committee voted (1,058-0-0) to ratify the employment of April Carver and Michele Johnson.

8. The Joint School Committee shall elect the Superintendent by majority vote.

The School Committee voted (613-445-0) to elect Lewis Collins to serve as superintendent for the period July 1, 2023- June 30, 2024.

9. The Joint School Committee shall fix the Superintendent's salary.

The Joint School Committee voted (613-445-0) to set the Superintendent's salary at \$77,625 for the 2020-2021 year.

10. The Joint School Committee shall adopt a budget for the operation of the office of Superintendent of Schools including office assistants, supplies, utilities and other office expenses.

No action.

11. Miscellaneous

No items.

12. Adjournment

The Joint School Committee adjourned at 6:07 p.m.

Respectfully submitted,

Lewis Collins  
Superintendent of Schools

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