

**MOOSABEC CSD AND SCHOOL UNION NO. 103  
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
December 13, 2023

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School on December 13, 2023 with members present as follows: Julie Farris, Morgan Monroe, Renee Chandler, Adam Merchant, Mariner Bunker, Bethanie Beal (5:38 p.m.), Marie Johnson, Nick Faulkingham and Rebecca Stanwood. Also present was Superintendent of Schools Lewis Collins.

Julie Farris called the meeting to order at 5:17 p.m.

1. Approval of Minutes of November 8, 2023

The Joint School Committee voted (1,568-0-0) to approve the minutes of November 8, 2023.

The Superintendent presented a plaque to Julie Farris for her 22 years of service to the schools.

2. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

A. Chairman

A motion was made and seconded to have Morgan Monroe serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,568-0-0) that nominations cease.

The Joint School Committee voted (1,568-0-0) that Morgan Monroe serve as Chairman.

B. Secretary

A motion was made and seconded to have Renee Chandler serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,568-0-0) that nominations cease.

The Joint School Committee voted (1,568-0-0) that Renee Chandler serve as Secretary.

3. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

The Joint School Committee voted (1,568-0-0) to approve a cost sharing of one-third Beals, one-third Jonesport and one-third Moosabec.

4. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (1,568-0-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent and on as needed basis.

5. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (1,568-0-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

6. The Joint School Committee shall ratify the employment of office personnel.

The Joint School Committee voted (1,568-0-0) to ratify the employment of April Carver and Michele Johnson.

7. The Joint School Committee shall elect the Superintendent by majority vote.

The Joint School Committee voted (1,568-0-0) to elect Joseph Swain to serve as superintendent for the period July 1, 2024- June 30, 2025.

8. Executive session to discuss personnel issue and labor negotiations.

The Joint School Committee voted (1,568-0-0) to enter executive session at 5:35 p.m. to discuss a personnel issue and labor negotiations.

The Joint School Committee returned to regular session at 6:45 p.m.

9. Miscellaneous

The January meeting will include the central office budget and setting the superintendent's salary.

10. Adjournment

The Joint School Committee adjourned at 6:45 p.m.

Respectfully submitted,

Lewis Collins  
Superintendent of Schools