

**MOOSABEC CSD AND SCHOOL UNION NO. 103
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
December 11, 2019

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School on December 11, 2019 with members present as follows: Ernest Kelley Jr., Julie Farris, Frank Alley, Debbie Kelley, Calvin Beal and Loren Faulkingham. Also present was Superintendent of Schools Lewis Collins.

Julie Farris called the meeting to order at 6:20 p.m.

1. Approval of Minutes of August 14, 2019

The Joint School Committee voted (1,287-0-0) to approve the minutes of August 14, 2019.

2. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

A. Chairman

A motion was made and seconded to have Julie Farris serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,287-0-0) that nominations cease.

The Joint School Committee voted (1,287-0-0) that Julie Farris serve as Chairman.

B. Secretary

A motion was made and seconded to have Debbie Kelley serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,287-0-0) that nominations cease.

The Joint School Committee voted (1,287-0-0) that Debbie Kelley serve as Secretary.

3. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

No action.

4. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (1,222-0-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent and on as needed basis.

5. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (1,222-0-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

6. The Joint School Committee shall ratify the employment of office personnel.

The Joint School Committee voted (1,222-0-0) to ratify the employment of April Carver and Shanna Blackwood.

7. The Joint School Committee shall elect the Superintendent by majority vote.

The School Committee voted (1,222-0-0) to elect Lewis Collins to serve as superintendent for the period July 1, 2020- June 30, 2021.

8. The Joint School Committee shall fix the Superintendent's salary.

The Joint School Committee voted (1,222-0-0) to set the Superintendent's salary at \$75,000 for the 2020-2021 year.

9. The Joint School Committee shall adopt a budget for the operation of the office of Superintendent of Schools including office assistants, supplies, utilities and other office expenses.

The Joint School Committee voted (1,222-0-0) to approve a total central office operating budget in the amount of \$210,438.90 for the 2020-21 school year.

10. Work Agreement for Superintendent's Secretary

The Joint School Committee voted (1,222-0-0) to approve the work agreement for the superintendent's secretary position held by Shanna Blackwood.

11. Miscellaneous

No items.

12. Adjournment

The Joint School Committee adjourned at 6:45 p.m.

Respectfully submitted,

Lewis Collins
Superintendent of Schools