

**JONESPORT SCHOOL DEPARTMENT
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
September 04, 2014

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at the Superintendent of Schools Office on Thursday, September 04, 2014 with members present as follows: Julie Farris, Clifford Norton, III and Ernest Kelley Jr. Also present were Principal Debra Lay and Superintendent of Schools William Shuttleworth.

The meeting was called to order at (5:32) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of the Minutes of June 19, 2014

The School Committee voted (3-0) to approve the minutes of June 19, 2014 as presented.

3. Letter of Resignation

A letter of resignation was read from Patrick Kelley resigning as athletic coordinator.

After discussion the School Committee voted (2-0-1) to approve Patrick Kelley and Misty Kelley as co-athletic coordinators for the 2014-2015 school year.

A letter of resignation was read from Theresa Hamel resigning as administrative assistant to the Principal.

The School Committee voted (3-0) to accept her resignation with regret.

4. Teacher Nomination

The Superintendent nominated Daniel Campbell as a part time 1st year probationary physical education teacher.

The School Committee voted (3-0) to approve the nomination.

5. Personnel Update

The Superintendent informed the School Committee of the following personnel changes:

Sylvina Lyons – From part time to full time Title 1A educational technician III

Rebecca Alley - New hire educational technician III

Steven Tilney – New hire educational technician III

Sonja Libby – New hire guidance counselor

Lisa Graham – New hire administrative assistant to the Principal

6. Boiler Conversion

The Superintendent presented a quote from PRW Enterprises, Inc. for the conversion of the boilers to an automatic step fired system.

The School Committee requested the Superintendent provide information regarding the current boiler system at a later date.

7. Comprehensive Emergency Management Plan(Tabled Until Next Meeting)

8. IPM Coordinator

The Superintendent recommended Debra Lay serve as integrated pest manager at JES.

The School Committee voted (3-0) to accept the recommendation.

9. Building Repair & Maintenance Update

Principal Lay updated the School Committee on the repairs and maintenance of the building.

It was the consensus of the School Committee to reconsider this need toward the end of the school/budget year if we have sufficient surplus available at that time.

10. Enrollment Information

Principal Lay informed the School Committee that the first day enrollment was 128 students.

11. Principal Report(See Attached)

12. Superintendent Report(See Attached)

In addition to the report, Mr. Shuttleworth acknowledged the hard work our custodians were able to accomplish over the summer. He also spoke about two major initiatives to address this year:

1. Proficiency based diplomas and reporting system.
2. Creating a system that links student achievement to teacher evaluation.

13. Miscellaneous(No Items)

14. Adjournment

The School Committee adjourned at (6:18) p.m.

Respectfully submitted

William C. Shuttleworth
Superintendent of Schools