

**JONESPORT SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine  
January 03, 2018

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Jonesport School Committee was held at the Superintendent of Schools Office on Wednesday, January 03, 2018 with members present as follows: Clifford Norton, III, Julie Farris and Ernest Kelley, Jr. Also present were Principal Melissa Tenney and Superintendent of Schools Denis Howard.

The meeting was called to order at (6:14) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Approval of the Minutes of November 01, 2017

The School Committee voted (3-0) to approve the minutes of January 03, 2018 as presented.

3. Letter of Resignation

A letter was read from Elliott Peabody resigning as 2017-2018 girls' pee wee basketball coach.

The School Committee voted (3-0) to accept the letter of resignation with regret.

4. Coaches

The Superintendent recommended Lillian Faulkingham for the position of 2017-2018 girls' pee wee basketball coach.

The School Committee voted (3-0) to accept the recommendation

5. 2017-2018 Comprehensive Emergency Management Plan(No Action)

6. 2016-2017 Audit Report

The School Committee voted (3-0) to approve the audit as presented.

7. Policies

The Superintendent presented policies IJOC – School Volunteers; DGD – Credit Cards; JICK – Bullying; JICK-R – Bullying Administrative Procedure; JICK-E1 – Bullying Reporting Form; JICK-E2 – Bulling Investigation Form; JICK-E3 – Documentation of Disciplinary and Remedial Actions Taken; JICK-E4 - Bullying, Investigation and Intervention/Resolution Process for review.

The School Committee voted (3-0) to accept the policies as presented with discussion about showing due diligence regarding volunteers and also checking the sex offender registry.

8. Principal Report(See Attached)

9. Superintendent Report(See Attached)

10. Miscellaneous

A. Roof Update

Adam Willette was present to answer questions regarding the JES roof repair. Superintendent Howard briefed the School Committee on the status to date. The School Committee wants the Superintendent to follow up on our insurance with MSMA. He will do that in addition to contacting legal counsel about the previous work to see if “shoddy work” litigation is worth pursuing. The School Committee wants to put bids out to certified installers, specifically roofing based on 10 year warranty on labor and 20 year warranty on materials.

The School Committee voted (3-0) to go out to bid for roof repairs to the JES roof by the west wing, the kitchen venting area and the valley on the front side of the school.

B. ESSEA Grant

The School Committee voted (3-0) to authorize the Superintendent to submit the 2017-2018 ESSEA grant for approval.

11. Adjournment

The School Committee adjourned at (8:08) p.m.

Respectfully submitted

Denis L. Howard  
Superintendent of Schools

tlc