

**BEALS SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING MINUTES**

Beals, Maine  
April 02, 2015

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Beals School Committee was held at the Superintendent of Schools Office on Thursday, April 02, 2015 with members present as follows: Frank Alley and Daniel Harden. Also present were Lead Teacher Christopher Crowley and Superintendent of Schools William Shuttleworth.

The meeting was called to order at (6:40) p.m.

1. Pledge of Allegiance

The Superintendent opened the meeting with the Pledge of Allegiance.

2. Introduction/Welcome New Member

Mr. Shuttleworth introduced Frank Alley and welcomed him to the School Committee.

3. Approval of the Minutes of March 05, 2015

The School Committee voted (2-0) to approve the minutes of March 05, 2015 as presented.

4. Election of Officers

A. Chairman

A nomination and second was made for Daniel Harden to serve as chairperson.

The School Committee voted (2-0) that nominations cease.

The School Committee voted (2-0) that Daniel Harden serve as chairperson.

B. Vice-Chairman

A nomination and second was made for Frank Alley to serve as vice-chairperson.

The School Committee voted (2-0) that nominations cease.

The School Committee voted (2-0) that Frank Alley serve as vice-chairperson.

5. Letter of Resignation

A letter of resignation was ready from Bonnie Crowley resigning her position as Food Service Manager II as of June 30, 2015.

The School Committee voted (2-0) to accept the resignation with regret with continued benefits under the policies and procedures currently in place.

6. Public Health Nurse Update

The Superintendent informed the School Committee that beginning next year public health nursing services would not be available to us and he is working on securing those services for us.

7. Continued Employment of Hourly Support Staff

The Superintendent informed the School Committee that the following support staff would be re-hired and given wage agreements at a later date.

Shirley Beal – Administrative Assistant; Suzanne Carver – Sp. Ed. Tech. III; Crystal Blackwood – Sp. Ed. Tech III ; Katharine Kelley – Sp. Ed. Tech. III; Minnie Kozlowski – Custodian.

The School Committee voted (2-0) to approve the hiring for the 2015-2016 school year.

8. Director of Special Education Contract

The Superintendent recommended Steve Peer as part-time director of special education for the 2015-2016 year with an annual salary to be determined at a later date. The cost sharing for the position to remain at Moosabec – 15%; Jonesport – 50%; Beals – 35%.

The School Committee voted (2-0) to accept the recommendation of the Superintendent.

9. 2015-2016 Lead Teacher

Mr. Shuttleworth recommended Christopher Crowley for the position of lead teacher for the 2015-2016 school year with a stipend based on 25% of his 2015-2016 teacher salary.

The School Committee voted (2-0) to accept the recommendation.

10. Milk Bid

The School Committee reviewed milk bids submitted by Oakhurst Dairy.

The School Committee voted (2-0) to accept the bid from Oakhurst Dairy.

11. Policy Review

Mr. Shuttleworth presented the School Committee with revised policy JKAA – Use of Physical Restraint and Seclusion for approval.

The School Committee voted (2-0) to approve the policy as presented.

12. Coaches(No Action Taken)

13. Make-up Days for Snow Days

The School Committee voted (2-0) to approve Saturday, May 2<sup>nd</sup> and Saturday, June 6<sup>th</sup> as student days to make-up snow days missed.

14. Budget Work Session

Discussion of a draft budget ensued and Mr. Shuttleworth answered some questions that arose.

15. Lead Teacher Report(See Attached)

16. Superintendent Report(See Attached)

In addition to Mr. Shuttleworth discussed the probability of switching from French to Spanish with the intent of continuing the service to middle school students two periods per week at the end of the school day.

17. Miscellaneous

18. Adjournment

The School Committee adjourned at (7:27) p.m.

Respectfully submitted

William C. Shuttleworth  
Superintendent of Schools