

**MOOSABEC CSD AND SCHOOL UNION NO. 103
JOINT SCHOOL COMMITTEE MEETING MINUTES**

Jonesport, Maine
December 18, 2008

PLEASE NOTE THAT THE MINUTES ARE NOT FINAL UNTIL APPROVED AT THE NEXT MEETING.

A meeting of the Moosabec CSD and School Union No. 103 Joint School Committee was held at the Jonesport-Beals High School Family and Consumer Science Room on December 18, 2008, with members present as follows: Harry Fish Jr., Colon Alley, Clifford Norton III, Mariner Bunker, Sylvina Lyons, Bethanie Beal, Julie Farris (7:03 p.m.) and Ernest Kelley Jr. Also present were Nancy Beal, Principal Michael Kelley and Superintendent of Schools Colleen Haskell.

Harry Fish Jr. called the meeting to order at 7:01 p.m.

1. Approval of Minutes of September 18, 2008

The Joint School Committee voted (1,921-0) to approve the minutes of September 18, 2008.

2. The Joint School Committee shall organize by electing annually a Chairman and Secretary who shall both be members of a School Committee.

A. Chairman

A motion was made and seconded to have Clifford Norton III serve as Chairman.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,590-0) that nominations cease.

The Joint School Committee voted (1,590-0) that Clifford Norton III serve as Chairman.

B. Secretary

A motion was made and seconded to have Sylvina Lyons serve as Secretary.

A motion was made and seconded that nominations cease.

The Joint School Committee voted (1,997-0) that nominations cease.

The Joint School Committee voted (1,789-0) that Sylvina Lyons serve as Secretary.

3. The Joint School Committee shall adopt a written plan of cost sharing for the supervisory unit.

It was voted (1,997-0) to adopt and use the following four factors for cost sharing: (a) enrollment, (b) teachers, (c) state educational subsidy and (d) state valuation. Cost sharing percentages to be used for the 2009-2010 school year are as follows:

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|--------------|----------|
| Beals | 21.6370% |
| Jonesport | 36.0885% |
| Moosabec CSD | 42.2745% |

4. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint School Committee voted (1,921-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent.

5. The Joint School Committee shall determine the minimum number of visits, which the school superintendent is required to make to each school for each term of the school year.

The Joint School Committee voted (1,997-0) that the minimum number of visits which the school superintendent is required to make to each school be at the discretion of the Superintendent.

6. The Joint School Committee shall adopt a budget for the operation of the office of Superintendent of Schools including office assistants, supplies, utilities and other office expenses.

The Joint School Committee voted (1,997-0) to approve the office of superintendent budget as presented.

7. The Joint School Committee shall ratify the employment of office personnel.

The Superintendent reported that she would be continuing to employ April Carver and Terri Crowley as Secretary/Bookkeepers.

The Joint School Committee voted (1,997-0) to ratify the continued employment of April Carver and Terri Crowley.

8. The Joint School Committee shall elect the Superintendent by majority vote.

The Joint School Committee voted (1,997-0) to elect Colleen Haskell as Part-time Superintendent for the term commencing July 1, 2009 and ending June 30, 2010 not to exceed 60 days.

9. The Joint School Committee shall fix the Superintendent's salary.

The Joint School Committee voted (1,997-0) to fix the Superintendent's salary at \$500 per day for the 2009-2010 year not to exceed 60 days.

10. Miscellaneous

The Joint School Committee voted (1,997-0) to have Mrs. Smith select a date for the annual school board dinner that is convenient for her keeping in mind that February board meetings will be held on February 12th due to school vacation.

11. Adjournment

The Joint School Committee adjourned at 7:25 p.m.

Respectfully submitted,

Colleen W. Haskell
Superintendent of Schools

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